



Guidance for Daily COVID-19 Screening of Staff and Visitors

This guide is based on:

- Washington State Department of Health recommendations
- CDC advice
- A literature review of COVID-19 signs and symptoms

COVID-19 Screening: What to do

- Actively screen **everyone** for fever and symptoms of COVID-19 **before** they enter the healthcare facility or business establishment
- Ask these questions to everyone:

Since your last day of work, or last visit here, have you had any of these symptoms?

- A new fever (100.4°F or higher), or felt like you had a fever?
- A new cough that is not because of another illness?
- New shortness of breath that is not because of another illness?
- A new sore throat that is not because of another illness?
- Sore muscles not because of illness, or not from exercise or injury?

If the answer is YES to any of these questions, use your work's COVID-19 emergency response plan right away. The person who screens may want to:

- Not let the staff or visitor enter
- Share where to get medical help

If the employee becomes sick during the day, they should be sent home immediately. Surfaces in their workspace should be cleaned and disinfected. Information on persons who had contact with the ill employee during the time the employee had symptoms and 2 days prior to symptoms should be compiled. Others at the facility with close contact within 6 feet of the employee during this time would be considered exposed.

More COVID-19 help:

[DOH Coronavirus \(COVID-19\) webpage](#)