



# Grays Harbor County Public Health and Social Services Department

PEARSALL BUILDING  
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*August 18, 2021*

## Request for Proposals for Existing Homeless Housing Projects:

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### Introduction

Grays Harbor County has issued a Request for Proposals to interested and qualified agencies to renew existing homeless housing programs currently funded by the County. Current contractors must provide a renewal request and verification of good standing. New applicants must submit a narrative response to the questions at the end of this RFP and a new project application.

#### State Mandated

- Coordinated Entry assessment, prioritization, and referral system
- Robust landlord liaison supports
- Point In Time Count
- Rapid Rehousing for Housing and Essential Needs/Aged Blind and Disabled (HEN) clients
- Targeted Prevention for Housing and Essential Needs/Aged Blind and Disabled (HEN) clients
- Rapid Rehousing for low-income, homeless, and vulnerable clients (CHG)
- Permanent Supportive Housing for Chronically Homeless Families (PSH for CHF)

#### Existing services outlined in 2019-2024 Plan to Address Homelessness

- Emergency Shelter for Families with Children
- Emergency Shelter for survivors of Domestic Violence
- Cold Weather Shelter for literally unsheltered clients during the cold weather season
- Rapid Rehousing for Literally Homeless Families
- Rapid Rehousing for Literally Homeless Young Adults (18-24)
- Housing supports as part of an integrated plan for Diversion, Drug Court, or Community Court

The RFP is intended for housing providers with the necessary capacity and experience to successfully deliver services to individuals who are literally homeless in a way that aligns with the *2019-2024 Grays Harbor Plan to Address Homelessness* and Department of Commerce's "*Consolidated Homeless Grant Guidelines*". The RFP will open **August 18, 2021 and all proposals are due by 4:30 p.m. September 16, 2021**. Priority will be given to programs who can demonstrate capacity and procedures are in place to prioritize the most vulnerable clients and

work alongside literally homeless clients to remove barriers and successfully help them obtain and maintain permanent housing.

Grays Harbor County reserves the right to reject any and all submittals and to waive irregularities and informalities in the submittal and evaluation process. This RFP does not obligate the County to pay any costs incurred by respondents in the preparation and submission of their proposal. Furthermore, this RFP does not obligate the County to accept or contract for any expressed or implied services.

Successful applicants will work with Grays Harbor County staff to negotiate formal contracts with specific deliverables, timelines, and outcomes. The County will be responsible for monitoring all recipients of housing funds to ensure alignment with fund requirements and contract deliverables. Contracts may be structured to offer an opportunity to evaluate and revise as necessary after the initial twelve-month period of the agreement.

### Estimated Calendar/Timeline:

Application Process	Date
Issue RFP	August 18, 2021
Proposals Due	September 16, 2021
Proposal Subcommittee Review	September 16-21, 2021
Recommendations provided to BOCC	September 21, 2021
Agency Contract Development Process	September 2021
Service Start Date	October 1, 2021

Applications may be submitted via e-mail, mail, or in person at:

Grays Harbor County Public Health and Social Services  
Attn: Curtis Steinhauer  
2109 Sumner Avenue  
Aberdeen, WA 98520  
[csteinhauer@co.grays-harbor.wa.us](mailto:csteinhauer@co.grays-harbor.wa.us)

Applications and related materials must be received no later than **Thursday, September 16, 2021 at 4:30 p.m.** to be considered. The applicant assumes full responsibility for the delivery method chosen. Applications must be clearly marked with HOUSING APPLICATION.

Any questions related to this application may be directed to:

Curtis Steinhauer, Housing Resource Coordinator  
E-mail: [csteinhauer@co.grays-harbor.wa.us](mailto:csteinhauer@co.grays-harbor.wa.us)  
Phone: 360-589-0057

### Key Local Homeless Housing Fund Values:

- ▶ **County seeks to support homeless crisis response systems that efficiently reduce the number of people living outside, and that when scaled appropriately can house all unsheltered people**

- ▶ **State-required performance metrics measure our ability to prioritize unsheltered clients, increase exits to permanent housing, and decrease returns to homelessness**
- ▶ Investments are sustainable (annual spending ≤ annual revenue)
- ▶ Fund of last resort, use all other resources before tapping local funds
- ▶ Whenever possible leverage existing funding sources to increase likelihood of positive outcomes
- ▶ Investments clearly align with community-driven Plan
- ▶ Investments are data driven with high return on investment

**Ongoing program funding available– *Up to \$5,616,634\* available for period (July 1, 2021 – June 30, 2023)***

**\*Estimated budget available**

**\*All contracts may be eligible for review and renewal for second year (July 1, 2022 – June 30, 2023) contingent on performance/deliverable review and confirmation**

**Reasonable administration support will be negotiated within awarded agency contracts**

**Within the budget for this RFP, there are subcategories with specific budgets:**

State Mandated Activities			
Programming Description	Estimated Funding Available*	Specific Considerations	Deliverable(s)
Coordinated Entry assessment, prioritization, and referral system	<b>\$220,000</b>	<ul style="list-style-type: none"> <li>• Program is designed to assess, refer, and provide documentation to clients experiencing homelessness or housing instability</li> <li>• Program will provide input to Grays Harbor County Coordinated Entry policies and procedures as well as regularly participate in the Coordinated Entry Quality Assurance group</li> <li>• Program will identify, research, and incorporate evidence based practices and other resources and tools as provided by Grays Harbor County</li> <li>• Program will keep up-to-date on all available community housing and support resources to ensure accurate, meaningful referrals</li> </ul>	<ul style="list-style-type: none"> <li>• Annual training on policies, procedures, tools, database use, and best practices for all CE staff</li> <li>• Ensure clients are enrolled into available program openings in alignment with the prioritization policy</li> <li>• <b>GOAL: Provide consistent, comprehensive assessment, referral, and instructions to clients seeking housing assistance to facilitate meaningful referrals that help them exit homelessness</b></li> </ul>

Robust Landlord Liaison supports	<b>\$115,000</b>	<ul style="list-style-type: none"> <li>• Program designed to facilitate relationship-building with local landlords with the intent to increase options to place formerly homeless clients enrolled in homeless housing programs</li> <li>• Landlord liaison will provide education and facilitate access to landlords to the “Landlord Mitigation Fund”</li> </ul>	<ul style="list-style-type: none"> <li>• Quarterly documented landlord outreach with local landlords including dates, landlord, nature of discussion, and results</li> <li>• List of “interested landlords” updated at least quarterly and available to clients and community partners – list increases quarterly</li> <li>• Data demonstrates formerly homeless clients housed on a regular basis</li> <li>• <b>GOAL: Relationship building and decreased number of days between program enrollment and move-in</b></li> </ul>
Point in Time Count	<b>\$10,000</b>	<ul style="list-style-type: none"> <li>• Nationwide Census of individuals experiencing homelessness occurs the third week of January each year</li> <li>• “Project Connect” resource fairs are used as a primary marketing tool to the unsheltered community.</li> </ul>	<ul style="list-style-type: none"> <li>• Conduct annual Point-in-Time count of people experiencing homelessness in accordance with HUD and Department of Commerce guidance</li> <li>• Host “Project Connect” resource fair</li> <li>• Submit PIT count data into HMIS database</li> <li>• <b>GOAL: Produce consistent, accurate counts of local population experiencing homelessness</b></li> </ul>
Rapid Rehousing for HEN Clients	<b>\$2,100,000</b>	<ul style="list-style-type: none"> <li>• Program will be designed to quickly identify and engage literally homeless clients who are assessed and eligible for "Housing and Essential Needs" disability benefit through DSHS and quickly get them into housing</li> </ul>	<ul style="list-style-type: none"> <li>• Assist at least 99 literally homeless households by accessing or maintaining permanent housing with documented housing stability plans</li> </ul>

		<ul style="list-style-type: none"> <li>• Program will emphasize housing stability planning driven by client choice to quickly stabilize and obtain/maintain/increase income to maintain housing when program ends</li> <li>• Program will follow “Consolidated Homeless Grant Guidelines” published and updated by the Department of Commerce</li> <li>• Allowable expenses are damage deposits, move-in costs, rental assistance, case management, staff time for interagency case staffing, and up to 7% administration</li> </ul>	<ul style="list-style-type: none"> <li>• At least 77% of clients exit to permanent housing destinations</li> <li>• <b>Goal: TRANSFORMATION with long-term outcomes</b></li> </ul>
Targeted Prevention for HEN Clients	<b>\$1,770,000</b>	<ul style="list-style-type: none"> <li>• Program will be designed to quickly identify and engage clients who are assessed and eligible for "Housing and Essential Needs" disability benefit through DSHS and <b>at imminent risk</b> of homelessness and stabilize them in a sustainable way</li> <li>• Program will emphasize housing stability planning driven by client choice to quickly stabilize and obtain/maintain/increase income to maintain housing when program ends</li> <li>• Program will follow “Consolidated Homeless Grant Guidelines” published and updated by the Department of Commerce</li> <li>• Allowable expenses are rental assistance, case management, staff time for interagency case staffing, and up to 7% administration</li> </ul>	<ul style="list-style-type: none"> <li>• Assist at least 81 clients at imminent risk of homelessness by aiding them in accessing or maintaining permanent housing with documented housing stability plans</li> <li>• <b>Goal: STABILIZATION with long-term outcomes</b></li> </ul>

<p>Permanent Supportive Housing for Chronically Homeless Families</p>	<p><b>\$69,000</b></p>	<ul style="list-style-type: none"> <li>• Program will be designed to quickly identify and engage literally homeless families with a disabled head of household and quickly get them into housing</li> <li>• Program will emphasize housing stability planning driven by client choice to quickly stabilize and obtain/maintain/increase income to maintain housing when program ends</li> <li>• Program will follow “Consolidated Homeless Grant Guidelines” published and updated by the Department of Commerce</li> <li>• Allowable expenses are damage deposits, move-in costs, rental assistance, case management, and up to 15% administration</li> </ul>	<ul style="list-style-type: none"> <li>• Assist 5 literally homeless families with a disabled head of household by aiding them in accessing or maintaining permanent housing with documented housing stability plans</li> <li>• At least 95% of clients exit to or maintain permanent housing</li> <li>• <b>Goal: TRANSFORMATION with long-term outcomes</b></li> </ul>
<p>Rapid Rehousing for low-income, homeless, and vulnerable clients (CHG)</p>	<p><b>\$252,194</b></p>	<ul style="list-style-type: none"> <li>• Program will be designed to quickly identify and engage literally homeless and most vulnerable clients and quickly get them into housing</li> <li>• Program will emphasize housing stability planning driven by client choice to quickly stabilize and obtain/maintain/increase income to maintain housing when program ends</li> <li>• Program will follow “Consolidated Homeless Grant Guidelines” published and updated by the Department of Commerce</li> <li>• Allowable expenses are damage deposits, move-in costs, rental assistance, case</li> </ul>	<ul style="list-style-type: none"> <li>• Assist 15 literally homeless clients by aiding them in accessing or maintaining permanent housing with documented housing stability plans</li> <li>• At least 77% of clients exit to permanent housing destinations</li> <li>• <b>Goal: TRANSFORMATION with long-term outcomes</b></li> </ul>

		management, and up to 15% administration	
<b>TOTAL</b>	<b>\$4,536,194</b>		
<b>Existing Services - Community Priorities</b>			
<b>Programming Description</b>	<b>Estimated Funding Available</b>	<b>Specific Considerations</b>	<b>Deliverable(s)</b>
Emergency Shelter for Families with Children	<b>\$66,000</b>	<ul style="list-style-type: none"> <li>• Program will be designed to provide immediate, emergency, temporary shelter to families with children who are literally homeless.</li> <li>• Program will work to draft and facilitate housing stability plans with all clients served more than 48 hours driven by client choice</li> <li>• Program will follow “Consolidated Homeless Grant Guidelines” published and updated by the Department of Commerce</li> <li>• Program policies, procedures, tools and practices will enforce an accessible model with an emphasis on long-term</li> </ul>	<ul style="list-style-type: none"> <li>• Operate three (3) units of emergency shelter for families with children for stays up to 90 days</li> <li>• Serve 12 literally homeless families with documented housing stability plans</li> <li>• At least 50% of shelter clients exit to permanent housing destinations</li> <li>• <b>Goal: SAFETY and ENGAGEMENT with consideration for long-term planning for housing stability</b></li> </ul>

		housing stability planning after 90 days in shelter – i.e. what are next steps for clients to become stable?	
Emergency Shelter for survivors of Domestic Violence	\$162,440	<ul style="list-style-type: none"> <li>• Program will be designed to provide immediate, emergency, temporary shelter to survivors of Domestic Violence</li> <li>• Program will work to draft and facilitate housing stability plans with all clients served more than 48 hours driven by client choice</li> <li>• Program will follow “Consolidated Homeless Grant Guidelines” published and updated by the Department of Commerce</li> <li>• Program policies, procedures, tools and practices will enforce an accessible model with an emphasis on long-term housing stability planning after 90 days in shelter – i.e. what are next steps for clients to become stable?</li> </ul>	<ul style="list-style-type: none"> <li>• Support operations of a five room Domestic Violence Shelter for stays up to 90 days</li> <li>• Serve 30 survivors with documented housing stability plans</li> <li>• At least 50% of shelter clients exit to permanent housing destinations</li> <li>• <b>Goal: SAFETY and ENGAGEMENT with consideration for long-term planning for housing stability</b></li> </ul>
Supportive Housing for survivors of Domestic Violence	\$12,000	<ul style="list-style-type: none"> <li>• Program will be designed to provide temporary, supportive housing for survivors of Domestic Violence exiting shelter with no alternative housing available</li> <li>• Program policies, procedures, tools and practices will enforce a Housing First with an emphasis on long-term housing stability planning</li> <li>• Program will follow “Consolidated Homeless Grant</li> </ul>	<ul style="list-style-type: none"> <li>• House 2 survivors of Domestic Violence with documented housing stability plans</li> <li>• At least 75% of clients exit to permanent housing destinations</li> <li>• <b>Goal: TRANSITION with positive outcomes</b></li> </ul>



		<p>Guidelines” published and updated by the Department of Commerce</p> <ul style="list-style-type: none"> <li>• These funds will be considered “funds of last resort” – client file documentation must include notation of Coordinated Entry and exploring all other funding options before funding will be authorized</li> </ul>	
<p>Cold Weather Shelter for literally homeless individuals during the cold weather season</p>	<p><b>\$360,000</b></p>	<ul style="list-style-type: none"> <li>• Program will be designed to provide immediate, emergency, temporary shelter to literally homeless clients during the cold weather season</li> <li>• Program will work to draft and facilitate housing stability plans with all clients served more than 48 hours driven by client choice</li> <li>• Program will follow “Consolidated Homeless Grant Guidelines” published and updated by the Department of Commerce</li> </ul>	<ul style="list-style-type: none"> <li>• Operate temporary, accessible emergency shelter during cold weather events with capacity to serve at least 25 literally homeless clients</li> <li>• At least 50% of clients served exit to positive destinations as measured by HUD</li> <li>• <b>Goal: SAFETY and ENGAGEMENT</b></li> </ul>
<p>Rapid Rehousing for Literally Homeless Families</p>	<p><b>\$320,000</b></p>	<ul style="list-style-type: none"> <li>• Program will be designed to quickly identify and engage literally homeless families and quickly get them into housing</li> <li>• These funds will be considered “funds of last resort” – client file documentation must include notation of Coordinated Entry and exploring all other funding options before funding will be authorized</li> <li>• Program will follow “Consolidated Homeless Grant Guidelines” published and updated by the Department of Commerce</li> </ul>	<ul style="list-style-type: none"> <li>• Create and regularly update a by-name list of literally homeless families</li> <li>• Assist 20 literally homeless families by aiding them in accessing or maintaining permanent housing with documented housing stability plans</li> <li>• At least 77% of clients exit to permanent housing destinations</li> <li>• <b>Goal: TRANSFORMATION with long-term outcomes</b></li> </ul>

		<ul style="list-style-type: none"> <li>• Allowable expenses are damage deposits, move-in costs, rental assistance, case management, staff time for interagency case staffing, and up to 15% administration</li> </ul>	
Rapid Rehousing for Literally Homeless Young Adults (18-24)	<b>\$100,000</b>	<ul style="list-style-type: none"> <li>• Program will be designed to quickly identify and engage literally homeless young adults and quickly get them into housing</li> <li>• These funds will be considered “funds of last resort” – client file documentation must include notation of Coordinated Entry and exploring all other funding options before funding will be authorized</li> <li>• Program will follow “Consolidated Homeless Grant Guidelines” published and updated by the Department of Commerce</li> <li>• Allowable expenses are damage deposits, move-in costs, rental assistance, case management, staff time for interagency case staffing, and up to 15% administration</li> </ul>	<ul style="list-style-type: none"> <li>• Create and regularly update a by-name list of literally homeless young adults</li> <li>• Move 10 literally homeless young adults into permanent housing with documented housing stability plans</li> <li>• <b>Goal: TRANSFORMATION with long-term outcomes</b></li> </ul>
Housing Supports for Drug Court, Diversion, and Foundational Community Supports Clients	<b>\$60,000</b>	<ul style="list-style-type: none"> <li>• These funds will be considered “funds of last resort” – client file documentation must include notation of Coordinated Entry and exploring all other funding options before funding will be authorized</li> <li>• Program will follow “Consolidated Homeless Grant Guidelines” published and</li> </ul>	<ul style="list-style-type: none"> <li>• Move 10 clients into permanent housing</li> <li>• <b>Goal: LEVERAGE existing resources to improve positive outcomes</b></li> </ul>

		updated by the Department of Commerce <ul style="list-style-type: none"> <li>• Allowable expenses are damage deposits, move-in costs, rental assistance, and up to 15% administration</li> </ul>	
<b>Total</b>	<b>\$1,080,440</b>		

\*Maximum budget per program area is an estimate only. The County reserves the rights to reject any and all submittals or to recommend contract amounts less than the maximum budget.

**Application process and instructions:**

Grays Harbor County is requesting proposals from eligible entities to perform homeless housing services utilizing State and local Homeless Housing funds for the contract period **October 1, 2021 – June 30, 2022. Contracts may include the option to renew at the end of the term contingent on performance and deliverable review.** Please respond to the following areas of interest and submit to Grays Harbor County Housing staff to be considered.

Agencies **who are not** currently contracting with the County under Homeless Housing funds who are interested in applying for new funds must complete and submit the following information:

**Part 1 – Threshold Criteria**

- Be in good standing with all of its grantors/funders and demonstrate sound financial practices
- Eligible entities include registered nonprofit organizations, behavioral health providers, government entities, and/or federally recognized Indian tribes
- Ability to use HMIS (Homeless Management Information System) for data management
- Agreement to participation in Grays Harbor’s Coordinated Entry system
- Capacity to operate the program on a cost-reimbursement basis
- Fiscal management system compliant with government accounting systems
- Ability to comply with the insurance requirements of the contract

**Part 2 - Scoring Criteria**

**Renewal Applications**

Agencies that are currently under contract with Grays Harbor County for homeless housing programs/services will need to submit a “Renewal Application” specifically for programs they wish to continue to provide. For agencies that are currently under contract who wish to apply for additional programming outlined above, they will need to submit a response to point 7 – “Soundness of Approach” for that specific component.

## **New Applications**

All interested applicants who are **not** currently contracting with GHPHSS must complete and submit a narrative responding to the below narrative criteria. Only one response for points 1 -6 is necessary per agency. Please submit a separate response to question 7 for each. Narrative should not exceed five pages.

### **(1) Project Prioritizes Based on Greatest Need/Vulnerability (0-20 points)**

All projects will receive points on how well they describe the severity of need of the population they propose to serve and how they will prioritize the most vulnerable populations. To receive full points, applicants must clearly describe:

- the outreach process used to engage homeless persons living on the streets or in shelter;
- the process used for prioritizing persons with the most severe needs;
- identify the specialized needs of vulnerable populations they will serve such as unaccompanied youth, families with children, Veterans, survivors of domestic violence, and chronic homeless persons

### **(2) Accessibility (0-20 points)**

Applicants will receive points based on the extent to which the project will follow an accessible model that works to minimize clients who may be “screened out” of services. To receive full points, the applicant must describe:

- Clearly describe how clients will access this programs services.
- What client behaviors/history would result in termination or denial or services?

### **(3) Coordination with Local Providers and Mainstream Services (0-15 points)**

Applicants will receive points based on the extent to which the project leverages mainstream and/or local resources for supportive services. To receive full points, applicants must demonstrate the leveraging of Medicaid resources available in the state. Applicants will receive points as follows:

- Applicants may receive up to 10 points for demonstrating a strong partnership with Medicaid services. Applicants should demonstrate that specific activities are in place to identify and enroll all Medicaid-eligible project participants. Applicants should also ensure that a process is in place to link project participants to Medicaid-financed services, including case management, tenancy supports, behavioral health services, or other services important to supporting housing stability. Project applicants may include Medicaid-financed services either by the recipient receiving Medicaid coverage payments for services provided to project participants or through formal partnerships with one or more Medicaid billable providers (e.g., Federally Qualified Health Centers). Where projects can demonstrate that there are barriers to including Medicaid-financed services in the project, applicants will receive up to 10 points under this paragraph for demonstrating that the project leveraged non-Medicaid resources available in the local continuum’s geographic area, including mainstream behavioral health system resources such as mental health or substance abuse prevention and treatment block grants or state behavioral health system funding.
- Applicants may receive up to 5 points for demonstrating that the project will utilize partnerships with existing local service providers to enhance the range of and access to additional resources that promote housing stability and positive grant outcomes. Optional

services through such partnerships may include but are not limited to: home visitation, job training, substance abuse treatment, financial literacy, life skills education, mental health services, etc. Applicants can also describe the service partnerships that exist within its own organization, especially in communities without other local providers to offer these services.

**(4) Leveraging (0-10 points)**

Applicants may receive points based on the extent to which the project will leverage additional resources to develop a comprehensive project that meets the needs of people experiencing homelessness and ensure successful project outcomes.

**(5) Readiness (0-10 points)**

Applicants will receive points based upon the extent of the project's readiness to proceed. The score will be based on the following.

- Narrative describing the actions taken and actions to be taken, including but not limited to staffing, training, developing project operating procedures, coordination or negotiation with landlords (if appropriate), and any steps involved in the development of the housing resource - to prepare for an early and successful start of the project.
- Projected timeline of major steps, indicating the number of months between each step beginning from the execution of a County contract to beginning enrollment to full enrollment.

**(6) Capacity (0-10 points)**

Applicants will receive points based on the extent to which the applicant's experience is relevant to the type of participants to be served and the type of housing proposed. If the applicant does not have current capacity for its proposed project, but plans to build that capacity by the project's start date, it must clearly demonstrate how it will build that capacity in its application. Capacity includes:

- Overall experience of the organization
- Experience of the organization in undertaking similar activities - including experience with the population to be served and the type of housing and services to be provided
- Experience of staff proposed to operate the project OR the standards the organization will use in recruiting/hiring for positions in the project

**(7) Soundness of Approach (0-15 points)**

Applications will be scored based upon the description of the project and its proposed outcomes. Outcomes proposed will be considered based on the appropriateness of proposed best practices and activities that would result in their achievement.

- Description of project model
- Use data to demonstrate performance of similar projects serving same populations in the community or elsewhere
- Description of the major outcomes to be achieved through the project (use annualized data/outcomes as a timeframe where appropriate)
- Description of major steps that will be taken to achieve the proposed outcomes

**All applicants must also meet the following:**

- (1) Submit a complete application by the deadline
- (3) The proposed activities meet County eligibility requirements

- (4) The grant request is reasonable based upon the proposed scope
- (5) A review of their latest Independent Audit reveals no major findings unaddressed. (Evidence of agency's adequate capacity determined by the applicant's response to the Audit findings) and the receipt of the summary pages of the applicant's most recent Audit.
- (6) For applicants with current County Homeless Housing contracts, the latest Monitoring report reveals no major findings unaddressed. *(Applicants who currently have County Homeless Housing Program contracts must also include the latest monitoring report and, if appropriate, evidence of actions to clear findings or evidence findings have been cleared by the County).*
- (7) The overall application will be reviewed to determine if the new project is likely to improve the County's outcome performance and will contribute to reducing homelessness.
- (8) The project and the applicant meet or will meet the County's contracting threshold requirements as listed above
- (9) To demonstrate organizational capacity, if an applicant is currently operating County Homeless Housing funded project(s), the most recently reported performance scores for those contracts must not be substantially below the state benchmark performance scores.
- (10) The applicant has submitted all items listed below under "Proposal Components".

### **Part 3: Proposal Components**

The following are the required documents for proposals to be submitted to Housing Coordinator, Curtis Steinhauer.

- A cover letter attesting to/documenting compliance with stated Threshold Criteria (Page 11)
- A completed 2021-2023 Renewal Application AND/OR New Project Application "Response to Rating Criteria" and Project Budget with expenses clearly categorized and clear time period of budget
- The Summary Pages of the most recently completed Independent Audit Letter showing significant findings and issues and, as appropriate, evidence of adequate responses to findings and issues identified.
- Applicants who currently have County Homeless Housing funded contracts must send a copy of the latest County monitoring report and, if appropriate, evidence of actions to clear findings (or evidence the County has cleared the findings).

# 2021 New Project Application

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## Response to RFP Rating Criteria

*\*Note: If agency is submitting a proposal for more than one target program area please fill out a separate project description and budget for each target program area. Agencies DO NOT need to fill out separate response to rating criteria for each of the target program areas but delineate differences or target program specifics as necessary.*

The page limit does not include responses to threshold criteria, questions 1-7 or the two pages of budget forms on the last two pages of this document. Any pages of narrative (or narrative included in attachments) in excess of the page limit will not be reviewed by the raters and will not be considered in the rating process.

1. Applicant \_\_\_\_\_
2. Name of Project \_\_\_\_\_
4. Primary Contact/Telephone/E-mail \_\_\_\_\_
5. Other Major Partners/roles \_\_\_\_\_

6. Project Type (please select all that apply):

### State Mandated

- Coordinated Entry assessment, prioritization, and referral system
- Robust landlord liaison supports
- Point In Time Count
- Rapid Rehousing for Housing and Essential Needs/Aged Blind and Disabled (HEN) clients
- Targeted Prevention for Housing and Essential Needs/Aged Blind and Disabled (HEN) clients
- Rapid Rehousing for low-income, homeless, and vulnerable clients (CHG)
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### Existing services outlined in 2019-2024 Plan to Address Homelessness

- Emergency Shelter for Families with Children
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- Rapid Rehousing for Literally Homeless Families
- Rapid Rehousing for Literally Homeless Young Adults (18-24)
- Housing supports as part of an integrated plan for Diversion, Drug Court, or Community Court

Provide a narrative description of the project, including the eligible activities (rental assistance, leasing, operations, supportive services, etc.), services to be provided, population to be served, organizations involved and what they will provide, goals of the project, etc. Provide information so the raters are able to understand the capacity and experience, or clearly articulated steps to implement, the target program types with maximum alignment to evidence-based practices and program goals as stated in the RFP. ***Please complete a separate narrative project description (Question 7) for each of the target program areas your agency is proposing to serve.***

7. Description of the Project:



# 2021 Renewal Application

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## Response to RFP Rating Criteria

*\*Note: If agency is submitting a proposal for more than one target program area please fill out a separate changes/revision narrative (if applicable) and budget for each target program area.*

Please complete the following narrative information in Arial 11 font.

1. Applicant \_\_\_\_\_

2.. Primary Contact/Telephone/E-mail \_\_\_\_\_

3.. Other Major Partners/roles \_\_\_\_\_

4. Project Type (please select all that apply):

### State Mandated

- Coordinated Entry assessment, prioritization, and referral system
- Robust landlord liaison supports
- Point In Time Count
- Rapid Rehousing for Housing and Essential Needs/Aged Blind and Disabled (HEN) clients
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- Rapid Rehousing for Literally Homeless Young Adults (18-24)
- Housing supports as part of an integrated plan for Diversion, Drug Court, or Community Court

Provide a narrative description of any proposed changes/revisions to the project, including the eligible activities (rental assistance, leasing, operations, supportive services, etc.), services to be provided, population to be served, organizations involved and what they will provide, goals of the project, etc. Provide information so the raters are able to understand the capacity and experience, or clearly articulated steps to implement, the target program types with maximum alignment to evidence-based practices and program goals as stated in the RFP. ***Please complete a separate changes/revisions response for each of the target program areas where you are proposing changes.***

5. Changes/Revisions to currently contracted services: